

Business Law Certificate Program

CORE REQUIREMENTS CHECKLIST



Please PRINT your name exactly as you would like it to appear on your Certificate.

Graduation Date (Semester & Year)

First Name

Middle Name/Initial

Last Name

Hamline ID

Email Address

Preferred Phone

Post-Graduation Mailing Address

City, State, Zip

Certificate Program Enrolled (attach certificate specific requirements checklist)

____ **General Business Law Certificate**

____ **Business Law Certificate with IP Concentration**

____ **Business Law Certificate in International Business Negotiation (with DRI)**

____ **Certificate in Bank Compliance**

1. **Core Foundation** Courses:

Term Completed

____ Business Associations (4 credits) (formerly Corporations and UBE)

____ Basic Accounting and Finance: Financial Reporting for Professionals (2 credits)

____ Tax I: Tax of Individuals (3 credits)

____ Tax II: Tax of Business Entities (3 credits)

2. **Business Ethics** Course:

Name of Course

Term Completed

3. **Clinic or Externship**

Name of Clinic or Externship

Term Completed

4. **Writing Requirement:**

____ **Journal Note or Article**

____ **Course Paper***

Instructor/Advisor Name

Grade Received (If applicable)

Term Completed

*includes Independent Study

5. Extra-Curricular Requirement

The student must meet this requirement by attending a minimum of six qualifying extra-curricular activities or events:

Activity/Event: _____	_____
	Date
Activity/Event: _____	_____
	Date
Activity/Event: _____	_____
	Date
Activity/Event: _____	_____
	Date
Activity/Event: _____	_____
	Date
Activity/Event: _____	_____
	Date

6. Please attach your JD transcript, which should include all coursework. (Final term grades need not be completed.)

Prior to registration each term, certificate students must meet with their BLI faculty advisor to ensure that they are registering for courses that will fulfill requirements for the certificate.

Exit Interview: _____
Conducted by (Business Law Institute advisor/representative) _____ Date _____

To be completed by Registrar’s Office:

The student achieved a minimum cumulative 3.2 GPA excluding first year courses.

Verified by: _____
Registrar’s Office representative _____ Date _____

BLI Use: Certificate Awarded: ____/____/____ Certificate Mailed: ____/____/____