

Hamline University School of Law

LL.M. for International Lawyers

Application for Admission

INSTRUCTIONS: Please complete all items on this application with care. Note that this is your primary contact with the Programs Office and your responses will be considered in acting on your application. Remember also, that Hamline University School of Law seeks to admit persons of both high ability and thoughtful conviction.

It is your responsibility to ensure that the Law School Admissions Office has received all documents needed to complete your application for admission. Your file is considered incomplete and cannot be evaluated without the following:

1. Your completed application, signed and dated in the space provided,
2. The required US\$50 application processing fee, (waived if you apply through LSDAS)
3. A personal statement (question 20),
4. Two letters of recommendation- (if you are currently attending school or are a recent graduate, at least one letter should be from a professor),
5. An official transcript of undergraduate, graduate and professional work (transcripts must be in original language and translated in English),
6. Proof of English proficiency (TOEFL required unless English is the first language in your country), and
7. Financial Documentation (see Admission Financial Requirements form)
8. A copy of the identification page on your passport

Questions concerning any of the requirements for admission, or any admissions procedures, may be addressed to Deb Lange, Program Administrator by any of the following means:

Phone: 651-523-2122 or 1-800-388-3688

Fax: 651-523-2435

E-mail: dlange@hamline.edu

Application for: Fall(August) _____ Spring(January) _____ Year _____
(Application deadlines are May 15 for fall semester and October 15 for spring semester)

Program applying for:

- LL.M. for International Lawyers
- LL.M. with Dual Degree Option (check option below)
 - Management (MAM)
 - Nonprofit Management (MANM)
 - Public Administration (MAPA)

(1) Applicant Name:

(family/surname)

(first/given)

(middle)

(other names that may appear
on academic records)

(2) **US Social Security Number** (if applicable) _____

(3) Telephone & Email

Home Phone Number _____ Best time to reach me _____

Work Phone Number _____ Best time to reach me _____

Fax Number _____ Special instructions for faxing _____

E-mail Address _____

(4) Permanent Legal Address:

(your I-20/IAP-66 will be sent to this address)

_____ (number & street)

_____ (city)

_____ (province or state)

_____ (postal code)

_____ (country)

This address applies from this date _____ to this date _____

(5) Current mailing address:

(if different from above)

_____ (number & street)

_____ (city)

_____ (province or state)

_____ (postal code)

_____ (country)

This address applies from this date _____ to this date _____

(6) Date of Birth: _____ Male _____ Female _____

(7) Country of Citizenship _____ City & Country of Birth _____

(8) Visa/Immigration Status

Nonimmigrant _____

Permanent Resident _____

(attach copy of I-551 or green card)

Refugee _____

Asylee _____

(attach copy of I-571)

(attach copy of I-589)

(9) Provide proof of your written and oral proficiency in the English language.

TOEFL Information:

I have taken, or will take, the TOEFL on:

Subscores:

_____/_____
month day

SCORE: _____

Sect 1 _____ Sect 2 _____ Sect 3 _____ TWE _____

Computer based

Paper based

(10) Are other family members coming to the United States with you? Yes _____ No _____ If yes, please complete a separate sheet of paper including who are they, their relation to you and information from questions 6 & 7.

(11) Education* - Identify the Law School/s from which you received degree(s):

School Name & Location	Dates of Attendance	Class Rank
_____	_____	_____
_____	_____	_____
_____	_____	_____

(12) List in reverse chronological order all other colleges and universities attended:

Name _____ Date of Attendance _____ Degree _____

Location _____ Major _____ Rank in Class ____ out of ____

Name _____ Date of Attendance _____ Degree _____

Location _____ Major _____ Rank in Class ____ out of ____

Name _____ Date of Attendance _____ Degree _____

Location _____ Major _____ Rank in Class ____ out of ____

**NOTE: An official record/transcript (with certified English translation) of all undergraduate, graduate and professional work must accompany these forms.*

Please use a separate sheet of paper to complete the following:

- list courses in law you completed and estimate the percentage of your degree(s) constituted by such course.
- describe content of the courses in law by explaining whether they consisted of statutory analysis, case analysis, religious doctrine, etc.

(13) Discuss your specific interest in Hamline University School of Law and what brought you to investigate our program. Use separate sheet(s) of paper as needed.

(14) List honors, awards and extracurricular activities of a pertinent nature: _____

(15) Work experience – *attach a resume.*

(16) Have you ever been placed on probation, suspended, or dismissed from any education institution? Yes _____ No _____ If yes, please attach a full explanation

(17a) Have you ever been charged with, convicted of, or entered a plea of guilty or no contest to a civil law violation, local ordinance violation, or a criminal charge, including petty misdemeanors, misdemeanors, gross misdemeanors and felonies? (Include a charge even if it was subsequently dismissed or if the disposition was subsequently expunged. Include charges that have been held open and convictions that have been stayed or vacated or for which you received a pardon. Omit minor traffic violations). Yes _____ No _____ If yes, please attach a full explanation.

(17b) Are you presently subject to any such pending charges? Yes _____ No _____ If yes, please attach a full explanation.

(18a) Have you ever been charged with, convicted of, or entered a plea of guilty or no contest to ANY traffic violation that involved driving under the influence of alcohol or drugs? (Include a charge even if it was not charged as Driving Under the Influence or if it was subsequently dismissed or if the disposition was subsequently expunged. Include charges that have been held open and convictions that have been stayed or vacated or for which you received a pardon.) Yes _____ No _____ If yes, please attach a full explanation.

(18b) Are you presently subject to any such pending charges? Yes _____ No _____ If yes, please attach a full explanation.

(18c) Has your driver's license ever been revoked or suspended? Yes _____ No _____ If yes, please attach a full explanation.

(19) Have you applied to or do you intend to apply to other LL.M. programs at this time? Yes _____ No _____ If yes, list schools and decisions (if known).

School _____ Decision _____

School _____ Decision _____

School _____ Decision _____

(20) Provide a personal statement on the course of study you intend to undertake as a graduate law student. Further indicate your professional plans following completion of your study at Hamline University School of Law. Also, indicate whether you plan to return to your country. *Use separate sheet(s) of paper for this personal statement.*

(21) Two letters of recommendation are required (if you are currently attending school or are a recent graduate, at least one letter should be from a professor). Please ensure the letters are sent promptly. Indicate the names of the individuals who will submit a letter of recommendation on your behalf.

1. _____
2. _____

I certify that the information contained in this application is, to the best of my knowledge, complete and accurate. While this application is active, I shall promptly advise the Hamline University School of Law Programs Office of any change in any of the facts indicated in this application. I understand that an inaccurate or incomplete application may be the basis for denial of admission, or if I am admitted, for suspension or dismissal from the law school, or revocation of a degree.

Date _____ Signature _____

Hamline University abides by the following federally mandated nondiscrimination policy:

Applicants for admission and employment, students, employees, and all unions holding collective bargaining agreements with Hamline University are hereby notified that this institution does not discriminate on the basis of race, color, creed, national origin, ancestry, sex disability, age, religion, marital status, sexual orientation, status as a disabled veteran or veteran of the Vietnam Era, status with regard to public assistance, or any other classification protected by applicable law. Any person having inquiries concerning Hamline University's compliance with the regulations implementing Title VI and Title VII of the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, or Section 504 of the Rehabilitation Act of 1973 is directed to contact the Office of the University Dean of Students, Hamline University, 1536 Hewitt Avenue, Saint Paul, Minnesota, 55104, (612) 523-2421. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the institution's compliance with these regulations.

Hamline University further abides by its own nondiscrimination policy which states: *Hamline University does not discriminate on the basis of race, color, national origin, ancestry, sex, disability, religion, age, sexual orientation, or veteran status in its education and employment programs or activities.*

Please Note: All statements in this publication are announcements of present policies and are subject to change without prior notice. They are not to be regarded as offers of contract.

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