

**Hamline University School of Law  
Office of the Registrar**

**Letter Request**

**Note:** To request a letter of good standing for visiting away purposes, please use the *Petition to Visit Away* form.

Student ID 9 _ _ _ _ _	Last name	First name
------------------------	-----------	------------

Phone	Date needed	<input type="checkbox"/> Pick up <input type="checkbox"/> Mail
-------	-------------	----------------------------------------------------------------

<input type="checkbox"/> Good standing <input type="checkbox"/> Good standing for transfer purposes <input type="checkbox"/> Include LSAT score	<input type="checkbox"/> Copy of application—initial to authorize HUSL to bill the copying fee to your student account _____ <input type="checkbox"/> Other:
-------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------

Reason

Send to	Attention
---------	-----------

Address	City, State, Zip
---------	------------------

Signature	Date
-----------	------

**FOR OFFICE OF THE REGISTRAR USE ONLY**

Holds <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, student contacted	Initials	<input type="checkbox"/> Picked up <input type="checkbox"/> Mailed	Date
----------------------------------------------------------------	---------------------------	----------	--------------------------------------------------------------------	------

Student Account Billed: <input type="checkbox"/> TSAAREV <input type="checkbox"/> TGACREV	Initials	Date
-------------------------------------------------------------------------------------------	----------	------